



M E M O R A N D U M

To: Carletta Steele, Cluster Manager
Workforce Service Site number 1290

Date: March 17, 2009

File No.: 74:ra:52:Manteca

From: Ernesto Magaña
Employment Development Department

Subject: **MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW
PROGRAM YEAR 2008-2009
MANTECA WORKFORCE SERVICE SITE
FINAL MONITORING REPORT**

This Final Monitoring Report summarizes the California Monitor Advocate Office's (MAO) results of the Migrant and Seasonal Farmworkers (MSFWs) on-site annual review of the Manteca Workforce Service (WS) site. Ms. Rosemary Avila, Associate Monitor Advocate, conducted this annual review from March 10, 2009 through March 11, 2009. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFWs.

The MAO conducted this annual on-site review under the authority of all related Federal Regulation, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and Employment Development Department (EDD) WS policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of services provided by the EDD to MSFWs.

We collected information for this report by examining the Manteca WS site's provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and Job Service complaint system. Additionally, we interviewed Manteca WS site's management and staff.

RESULTS:

There were no findings associated with this annual on-site review. Consequently, we are issuing this report as the final report.

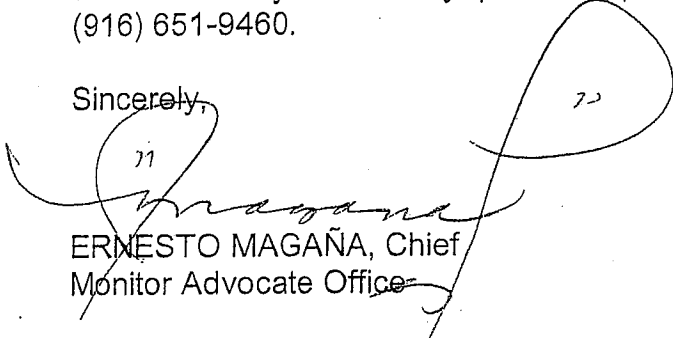
Ms. Carletta Steele
March 17, 2009
Page two

LODI WS SITE:

The EDD continues to serve the Lodi agricultural community out of the Manteca and Stockton WS sites. MAO staff validated during this review that outreach activities are conducted by the local EDD Outreach Workers in the Lodi area. Specifically, on Wednesday, March 11, 2009, MAO staff and an EDD Outreach Worker visited the Lodi Community Center and toured the agricultural areas where outreach services are conducted in the Lodi area.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Ms. Rosemary Avila at (916) 651-9460.

Sincerely,



ERNESTO MAGAÑA, Chief
Monitor Advocate Office

cc: Bob Bittner, Regional Manager
Diane Ferrari, Division Chief
Donna Roberts, WS site Manager